ORMATION AN. COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

SOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: Cllr DAVID M EVANS
HURLEY & THE WALTHAMS

ICT ALLOWANCES FOR THE MONTH OF: .....

PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED £	AMOUNT CLAIMED p	RECEIPTS ATTACHED* YES	RECEIPTS ATTACHED* NO
16/8/2012	PURCHASE OF IPAD	250	—	✓	
		TOTAL 250	—		

Invoice date 16/08/12 | Supp ID | Gross amt £250.00
Inv No. | Due date 17/10
Text (30 chars incl spaces) CLLR D. EVANS - ICT

Acc code	TC	TS	CostC	Cat	Cat	Cat	Net £
J26	EZ		MJ30				250.00

Special Instructions RECEIPT MUST BE SCANNED | CIS: YES / NO
Contact name | Ext No. 6319

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION.

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment for the purposes of enabling me to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member:.... ..... Date.....22/08/2012.....

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date: 17/09/12		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

Cllr DAVID EVANS
HURLEY & THE WALTHAMS.